



केन्द्रीय माध्यमिक शिक्षा बोर्ड  
Central Board of Secondary Education  
संबंधिता - Online School Affiliation & Monitoring System R-2.0  
As per new Affiliation Bye-Laws



Contact Us

Grant Letter for:-EX-02082-1819

Dated: 05/10/2020

NO : CBSE/AFF/2730589 /EX-02082-1819/2018-19/

The Manager,  
DEEPALAYA SCHOOL  
A-14 KALAKAJI EXTENSION, SOUTH DELHI  
DELHI, SOUTH DELHI, 110019  
(M: 01140561452,)

Sub: Extension of General Affiliation up to Secondary/Senior Secondary Level - regarding  
Ref: Application No. EX-02082-1819

With reference to your application on the subject cited above; I am directed to convey the approval for Extension of General Affiliation as per details given below:-

Affiliation No : 2730589  
Affiliated for : Senior Secondary  
Category : Extension of General Affiliation  
Period of Extension of : 01.04.2018 to 31.03.2023

In view of current COVID-19 pandemic which has most severely affected the normal functioning of schools in the country, however, the school is pursuing to provide extension of affiliation so as to avoid any difficulty for the purpose of admission /registration/ obtaining loan/renewal of various safety certificates from appropriate state authorities.

Therefore, the competent authority of the Board after due consideration has accorded approval for extension of Affiliation based on details/data submitted by school in online application for a further period of 5 years subject to fulfilment of following conditions:

1. The school will follow the RTE Act, 2009 and instructions issued thereon by the CBSE/Respective State /UT Govt. from time to time.
2. The School is required to apply on online for further extension of affiliation along with the requisite fee and other documents as per Rule 10.3 of Affiliation Bye Laws, 2018.
3. The school will also abide by the conditions prescribed, if any, by the State Government concerned as mentioned in certificate as per appendix III issued by District Education Officer (DEO) /equivalent officer
4. The school should ensure the strong governance and management of its activities in way of comprehensive and quantifiable planning in way of curriculum planning, infrastructure, resources, physical education, staff development and other co-curricular areas.
5. The school should go through the provision of Affiliation and Examination Bye Laws and keep a copy there of for reference purpose and also advised to visit CBSE websites i.e. <http://cbseacademic.nic.in/> & <http://cbse.nic.in/> for updates. The School is expected to see all circulars on these CBSE websites regularly.
6. The school will strictly adhere to all rules regarding safety of students including Fire fighting and Transportation, etc. Further, school will provide adequate facilities for potable drinking water and clean healthy and hygienic toilets with washing facilities for boys and girls separately in proportion to the number of students. The school will ensure that Fire, Building, health and sanitation and safe drinking water certificates are renewed from time to time, as per norms.
7. Admission to the school is to be restricted as per relevant rules of Examination Bye-laws and rule 2.4.5, 2.6.5, 7.1, 7.2, 8.4.2, 8.4.10 & other relevant rules of Affiliation bye laws.
8. The school is required to follow rule No.2.4.7 and 2.4.8 of Affiliation Bye Laws regarding Books and Quality of Education.
9. The number of sections may be restricted as per the Appendix V of the Affiliation Bye-Laws of the Board. For increase in number of sections, the School shall apply online to the Board as per rule 15.7 of Affiliation Bye laws.
10. The school shall be solely responsible for any legal consequences arising out of the use of school name/logo/society/trust or any other identity related to running of school affiliated to CBSE. The school shall also be liable to bear all legal charges incurred by the Board, if any, arising out of these circumstances.
11. The school must strive to promote conservation of environment on their campus through rain water harvesting, segregation of waste at source, recycling of organic waste, proper disposal of waste including electronic waste, use of energy saving and energy efficient electrical equipment, greening of campus, use of solar energy, education and awareness amongst children on environment conservation and cleanliness etc
12. The school shall submit their information through Online Affiliated School Information System (OASIS) as per details given in circular no. affiliation-06/2018 dated 24.04.2018. Link for OASIS is available on Board's website: [www.cbse.nic.in](http://www.cbse.nic.in)
13. The optimum Section teacher ratio of 1:1.5 as well as student teacher ratio of 30:1 is to be maintained to teach various subjects and school shall appoint qualified and trained teaching staff on regular basis as per provisions of Affiliation Bye Laws of the Board.
14. Every affiliated school shall sponsor regularly its bonafide and eligible students in Boards Class X and Class XII examinations from the year mentioned while granting affiliation/up-gradation regularly without break or inform with reasons thereof in writing well in time about the non-sponsoring of the candidates.
15. Running of coaching institutions in the school premises in the pretext of providing coaching to the students for various examinations is not permitted by the Board. Strict action would be taken on defaulters.
16. The Manger and the Principal of the school shall be jointly responsible for the authenticity of the online/offline documents/ information/data submitted by the School to the Board.
17. Apart from rules to be adhered to by the school as mentioned above for drawing specific attention of the school authorities, the school authorities are required to acquaint themselves with all the rules contained in Affiliation & Examination Bye-laws and circulars/guidelines/notification issued by the Board from time to time. Any laxity in following rules/instructions of the Board will lead to action against school as per clause 12 of Affiliation Bye-laws-2018.
18. The genuineness of information / documents / data submitted shall be of school and in case, if found otherwise the school shall invite action as per affiliation Bye laws-2018
19. The school shall be responsible for submission of any pending compliance, reply of show case /legal notice/ complaint and for submission of date/information sought by the Board. The extension of 05 years shall be from the date of cessation of previous validity of extension of affiliation
20. The school is required to remit pending fee, if any
21. The extension of affiliation is being granted as one time measure. However, the cases where the Show Cause Notice was communicated or grievance / legal cases are pending against the school, the Board will take appropriate decision in this matter
22. The school shall renew all mandatory safety certificate i.e Safe Drinking Water & Health and Hygiene certificate, Fire Safety Certificate and Building Safety Certificate from concerned Govt authorities time to time
23. The school shall also maintain record of certificate, compliances, data and other records/information and shall be fully responsible to produce all such records before Board and appropriate Government Authorities when asked for, failing which necessary action shall be taken as per Affiliation-Bye-Laws of the Board. The school shall also be liable for action by the appropriate Govt. in case of violation / non-compliance of the concerned Govt. norms
24. The Board reserves the right to conduct inspection of school as per clause 11.2 and 11.4 of Affiliation Bye Laws.

MANAGER  
DEEPALAY SCHOOL  
A-14, Kalkaji Ext  
New Delhi-110019

This is a computer-generated document. No signature is required.

Deputy Secretary / Joint Secretary (Affiliation)  
New Delhi-19  
Ph. 40561452

40561453

A-14 Kalkaji Ext, New Delhi-110019

PRINCIPAL

Deepalaya School  
Kalkaji Extn., New Delhi-110019



## CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organisation under the Union Ministry of Human Resource Development Govt. of India)  
"SHIKSHA KENDRA", 2, COMMUNITY CENTRE, PREET VIHAR, DELHI - 110 301

No. CBSE/AFF./2730589-SS-00048-1516/803730  
REGD./SPEED POST

Dated: 05/01/2015

The Manager,  
Deepalaya School,  
A - 14, Kalkaji Extension,  
South Delhi, New Delhi - 110 019.

Sub: Upgradation to + 2 Stage (without inspection).

Sir/Madam,

With reference to your online application dated 19/08/2013, I am directed to inform you that the Board has considered the undertaking certified by the Management and the Principal of the School on the confirmation page and has decided to grant provisional affiliation to the above said school for Senior Secondary School Certificate Examination for a period of three years w.e.f. 01.04.2015 to 31.03.2018 without inspection, in the following subjects:-

- Languages:- Hindi Core, Hindi Elective, English Core, English Elective.
- Elective Subjects: Accountancy, Biology, Physics, Chemistry, Business Studies, Economics, Geography, History, Informatics Prac., Mathematics, Physical Education, Political Science, Psychology & Sociology.

Since the Upgradation has been granted without inspection as per Circular No. 6 issued on 22/01/2013, the school is likely to be inspected at any time in future to confirm its suitability including labs, teaching staff and other requirement required for Senior Secondary Level School.

The above sanction is subject to fulfillment of following conditions:-

- The school will follow the syllabus on the basis of curriculum prescribed by NCERT/CBSE and text books publishing by NCERT/CBSE for the Middle Classes. The school will follow syllabus and courses as per scheme of studies prescribed by the Board for Secondary/Sr. Secondary School Examination and changes made therein from time to time.
- The school will implement Continuous and Comprehensive Evaluation (CCE) as per the schemes of the Board upto Classes X vide Circular No. 39/20-09-2009 dated 20.09.2009 in the school and will follow the CCE scheme at Secondary level as per the guidelines of the Board issued from time to time.
- The school will follow the RTE Act, 2009 and instructions issued thereon by the CBSE/Respective State Govt./UT Govt. from time to time.
- The school will provide additional suitable facilities for classes XI and XII, as per requirements laid down in the rules.
- It will increase the number of equipments in the Laboratories/Workshops with adequate games facilities etc. in consonance with the requirements of the Board for Classes XI & XII.
- The school will enroll students proportionate to the facilities available in the school as prescribed in the Affiliation Bye-Laws of the Board which shall not in general exceed the optimum number as under from Pre-Primary to Class XII :-

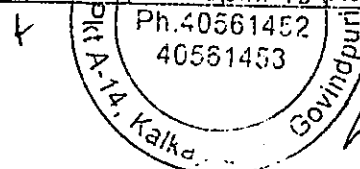
	Campus area	Enrolment	No. of Sections (pre-primary to X)	No. of Sections at Sr. Secondary (XI & XII)
(a)	1.0 acre	1250	02 in each class	04 each in class XI and XII
(b)	1.5 acre	1875	03 in each class	04 each in class XI and XII
(c)	2.0 acre	2500	04 in each class	04 each in class XI and XII

- (d) School running on bigger campus of more than 02 acres, the number of students shall be restricted as per the actual facilities in the school which shall be proportionate to the optimum number mentioned at (a), (b) and (c) above.

- (e) Schools running on less than 01 acre campus shall restrict number of students as follows:-

	Category	Area of Land	No. of students
(i)	Secondary School	2000 sq. mtrs	600 upto Class X
(ii)	Sr. Secondary School with two streams	3000 sq. mtrs	800 upto Class XII

MANAGER  
DEEPALAY SCHOOL  
A-14, Kalkaji Ext.  
New Delhi-110019




Contd....2/-  
PRINCIPAL  
Deepalaya School  
Kalkaji Extn., New Delhi-110019

7. The school will provide well equipped Library with all relevant reference books to the academic level of students and would keep at least 05 books per student subject to a minimum of 1500 books excluding text books.
8. The school will also abide itself by the conditions of affiliation already prescribed by the State Government concerned.
9. As per Affiliation Bye-laws the optimum strength of a section should not exceed more than 40 students.
10. School should have at least one adequately equipped computer lab with a minimum of 10 computers and would ensure computer student ratio of 1:20 at least. Proper software along with facility of Broad Band connectivity with the feature of 'internet always on' from any service provider to be ensured.
11. The section teacher ratio of 1:1.5 is to be maintained to teach various subjects and school shall appoint qualified and trained teaching staff on regular basis as per provisions of Affiliation Bye Laws of the Board.
12. The school and its records shall be opened for inspection by an officer/official of the Board or an authorized representative of the Board/State Educational Department at any time and the school shall furnish information as may be asked for by the Board/State Government from time to time.
13. The school will strictly adhere with all rules regarding safety of students including Fire fighting and Transportation, etc. Further, school will provide adequate facilities for potable drinking water and clean healthy and hygienic toilets with washing facilities for boys and girls separately in proportion to the number of students.
14. The school will create Reserve Fund as per the requirement of the Affiliation Bye Laws.
15. 5-6 names of persons not below the rank of Principal of Sr. Secondary School affiliated with the Board be recommended so that two of them may be approved by the Board as its nominee in the School Managing Committee. Of these 2-3 may be Principal of KV/JNV.
16. The accounts should be audited and certified by a Chartered Accountant and proper accounts statements should be prepared in the name of school, as per rules. A copy each of the Statements of Accounts should be sent to the Board every year.
17. It is mandatory for every affiliated school to become a member in the local Sahodaya of CBSE schools.
18. The Board would not allow any transfer of property/sale of school by one society/ Management/ Trust to another Society/Management/Trust through agreement/sale deed and the school shall not be closed down in the same premises. In case such transaction is effected explicitly or implicitly the Board shall withdraw its affiliation with immediate effect.
19. The school will apply for further Extension of Provisional Affiliation 'on online' through [www.cbseaff.nic.in](http://www.cbseaff.nic.in) with the prescribed fee of ₹25,000/- and other essential documents before 30<sup>th</sup> June of the preceding year before the expiry of the date of provisional affiliation otherwise penalty @ ₹ 10,000/- p.m. subject to maximum ₹ 50,000/- will be charged for late execution of application.
20. The school will open CBSE pattern classes XI ~~West 2014-2015~~ Accordingly, 1<sup>st</sup> Batch of class XII of the school will be appeared at the Board's Examination to be held in the year ~~2017~~.
21. School will provide physical facilities as per norms of the Board. The facilities reported at the time of last inspection are as given under:-

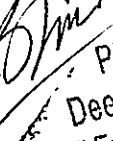
(i)	Area of school campus	-	8093.71	Sq. Mtrs.
(ii)	Total built up area	-	4670	Sq. Mtrs.
(iii)	Area of play ground	-	4050	Sq. Mtrs.
(iv)	No. of class rooms	-	33	- 22 X 20 (Ft.)
(v)	No. of labs			
	Physics	-	01	- 44 X 20 (Ft.)
	Chemistry	-	01	- 44 X 20 (Ft.)
	Biology	-	01	- 35 X 20 (Ft.)
	Composite Science Lab	-	00	
	Maths	-	00	
	Computer Science	-	01	- 35 X 15 (Ft.)
(vi)	Size and number of books in the Library			35 X 20 (Ft.), No. of Books 9844.

**22. Special conditions to be complied within three months positively failing which the school is liable for action:-**

- a) 06 teachers are untrained whereas the school is required to appoint all the teachers (on permanent basis instead of adhoc) who are trained and qualified as per provisions of Affiliation Bye-Laws of the Board. The school is required to maintain section teacher ratio i.e. 1.5 teachers per section at each level. Hence, a copy of revised staff statement is required to be submitted showing Name, Qualification, Designation, Date of Appointment, Date of Confirmation etc.

  
**MANAGER**  
DEEPALAY SCHOOL  
A-14, Kalkaji Ext  
New Delhi-110019



  
**PRINCIPAL**  
Deepalaya School  
Kalkaji Extn., New Delhi-110019

Contd....3/-

- b) In few classes the school is having a high enrollment. As per Affiliation Bye-laws of the Board the optimum strength of a section should not exceed more than 40 students. Hence, the school is required to submit a list of enrolment of students class/section wise after rearrange the same as per norms.
- c) The school is required either to pay salary i.e. Basic pay, DA and other admissible allowances at par with the State Govt. teachers or Vith pay commission through ECS Mode instead of Cash/Cheque. Therefore, copy of acquittance roll for the last 03 months along-with Banker Certificate are required to be submitted in support of it.
- d) The school is required to procure more books relevant to improve the academic level of students in the library and keep at least 05 books per student in the library subject to a minimum of 1500 books excluding text books (intimate total books in the library).
- e) The school is required to establish Mathematics lab & intimate the size (L X W (Ft.)).
- f) The school is required to purchase latest apparatus/equipments and chemicals for labs.

23. Other conditions as per enclosed Annexure 'A'.

Yours faithfully,


  
ASSISTANT SECRETARY (AFF)

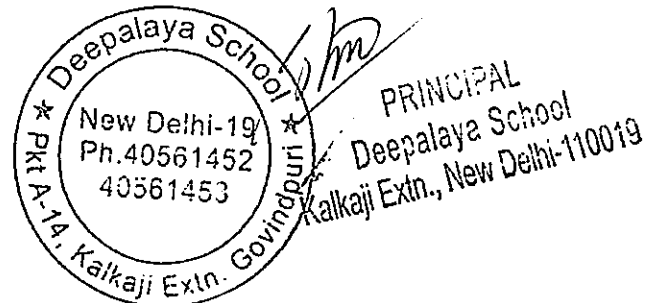
No. CBSE/Aff./2730589-SS-00048-1516

Copy to:-

1. The Principal, Deepalaya School, A - 14, Kalkaji Extension, South Delhi, New Delhi - 110 019.
2. The Regional Officer, Regional Office CBSE, PS-1-2, Institutional Area, I.P. Extension, Patparganj, Delhi-110 092.
3. The Assistant Secretary (IT), AMC Unit, CBSE, Preet Vihar, Delhi.

  
ASSISTANT SECRETARY (AFF)

  
MANAGER  
DEEPALAY SCHOOL  
A-14, Kalkaji Ext  
New Delhi-110019



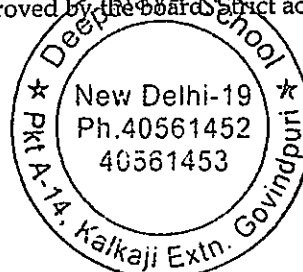
**CENTRAL BOARD OF SECONDARY EDUCATION**  
**SHIKSHA KENDRA, 2, COMMUNITY CENTRE, PREET VIHAR, DELHI-110 092.**

Affln. No. 2730589-SS-00048-1516

Provisions of Affiliation bye laws for adherence:-

1. Fees should normally be charged under the heads prescribed by the Department of Education of the State/U.T. for schools of different categories. ~~No capitation fee or voluntary donations~~ for gaining admission in the school or for any other purpose should be charged / collected in the name of the school and the school should not subject the child or his or her parents or guardians to any screening procedure i.a.w. rule no. 11.1, 2 & 3.
2. The school should not use the activities for ~~commercialization~~:-
  - a) As per rule no. 19.1 (ii) It shall ensure that the school is run as a community service and not as a business and that commercialization does not take place in the school in any shape whatsoever.
  - b) As per rule no. 19.1 (ii)a Any franchisee school making payment on account of use of name, motto and logo of franchiser institution or any other non-academic activities would be termed as commercialization of institution and to provide an affidavit that the school/society has not entered into any such contract to use Name, logo, motto for consideration of fee.
3. Teachers are to be made educated regarding ~~corporal punishment~~ & should avoid any type of such involvement i.a.w. rule no. 44.1 (d & e).
4. School will not prepare any student/ start class for ~~any other Board~~ except CBSE from their CBSE affiliated school building/ premises.
5. ~~Admission to the school~~ is to be made restricted under rule 6.1 of Examination bye laws and rule 12 (i, ii & iii) of Affiliation bye laws.
6. The school has to constitute a committee for protection of woman from ~~sexual harassment~~ at the work place and to abide by the guidelines and norms prescribed by the Hon'ble Supreme Court of India in W.P. Criminal No.666-70 of 1992 Vishaska and other State of Rajasthan and other delivered on 13.8.1997 mentioned under rule no. 10.9.
7. Each school affiliated/ to be affiliated with the Board shall frame ~~Service Rules~~ for its employees which will be as per Education Act of the state/U.T., if the Act makes adoption of the same obligatory, otherwise as per Service Rules given in Affiliation Bye Laws. Further, ~~Service contract~~ will be entered with each employee as per the provisions in the Education Act of the state/ U.T., or as given in Appendix III, if not obligatory as per the State Education Act.
8. ~~Pay and allowances~~ to staff should be revised time to time to bring it at par with that to State Government. Further, ~~Salary and service conditions~~ of staff should be provided i.a.w. rule no. 3.3 (v) and rule no. 10.2 as appended below:-
  - a. The school in India must pay salaries and admissible allowances to the staff not less than the corresponding categories of employees in the State Government schools or as per scales etc. prescribed by the Government of India." Further, the service conditions as per Rule 10 and Rules 24 to 49 of Affiliation Bye-Laws also be adhered to.
  - b. Salary should be paid through Electronic Clearing Service (ECS) from the date of first appointment of the teachers on probation.
9. Continuous ~~sponsoring of students appear at examination~~ is to be made as per rule 13.12 (iv).
10. As per rule 13.12 (ii), no affiliated school shall endeavour to present the candidates who are not on its roll nor shall it present the candidates of its unaffiliated Branch/School to any of the Board's Examinations.
11. Running of classes of ~~coaching institutions~~ in the school premises in the pretext of providing coaching to the students for various examinations is not approved by the Board. Strict action would be taken on defaulters.

*[Signature]*  
**MANAGER**  
 DEEPALAY SCHOOL  
 A-14, Kalkaji Ext  
 New Delhi-110019



*[Signature]*  
**PRINCIPAL**  
 Deepalaya School  
 Kalkaji Extn., New Delhi-110019

12. As per rule no. 8.2 and 13.11, facilities for physically challenged student should be adequately provided and every school shall promote inclusion of student with disabilities/special needs in the normal school as per provisions of the Persons with Disabilities Act 1995.
13. Health sanitation and fire safety should be adequately equipped i.a.w. rule no. 3.3 (vii), rule 8.5 and rule 23.11.
14. School infrastructure and teachers for examinations conducted by the board and evaluation of answer scripts should be made available as per rule no. 13.4.
15. As per rule no. 8.8 (iv & v), every affiliated school to develop their own website containing comprehensive information such as affiliation status, details of infrastructure, details of teachers, number of students, address- postal and e-mail, telephone nos. etc.
16. As per rule no. 3.3 h (vi), every school should organize at least one week training programme for teachers every year in association with any teachers training institute recognized by the State or Central Government or by any agency identified by the Board.
17. Every secondary and senior secondary school shall appoint a person on full time basis for performing the duties of a Health/Welfare teacher as per rule 53.5.
18. Strict adherence to the provisions of Wildlife Protection Act while procuring plants and animals for the use in laboratories by the school must be made i.a.w. circular no 03 dated 21 May 2013.
19. As per rule 15.1 (d), the school will follow the syllabus on the basis of curriculum prescribed by NCERT/ CBSE and text books publishing by NCERT/CBSE for the Middle classes as far as practicable or exercise extreme care while selecting books of private publishers. The content must be scrutiny to preclude any objectionable content that hurts the feelings of any class, community, gender, religious group in society. If found prescribed books having such content, the school will have to take responsibility of such content. Provided that the school would put a list of such books prescribed by it on its website with the written declaration duly signed by the Manager and the principal to the effect that they have gone through the contents of the books prescribed by the school and own the responsibility.
20. The school should keep a copy of Affiliation/Examination Bye Laws for reference purpose and also advised to visit CBSE websites [www.cbseaff.nic.in](http://www.cbseaff.nic.in) & [www.cbse.nic.in](http://www.cbse.nic.in) for updates.

*SAJ*  
ASSISTANT SECRETARY (AFF)

*[Signature]*  
MANAGER  
DEEPALAY SCHOOL  
A-14, Kalkaji Ext.  
New Delhi-110019

PRINCIPAL *[Signature]*  
Deepalaya School  
Kalkaji Extn., New Delhi-110019  
New Delhi-19  
Ph. 40561452  
40561453  
PKM A-14, Kalkaji, Govindpuri

Gram: CENBOSEC, Delhi-92  
Email: [cbseaff@nda.vsnl.net.in](mailto:cbseaff@nda.vsnl.net.in)  
Website: [www.cbse.nic.in](http://www.cbse.nic.in)



Phone: 011-22426938  
22509252-59, Ext. 225/302  
Fax: 22515826

# Central Board of Secondary Education

(An Autonomous Organisation under the Union Ministry of Human Resource Development Govt. of India)  
"SHIKSHA KENDRA", 2, COMMUNITY CENTRE, PREET VIHAR, VIKAS MARG, DELHI-110 092.

**SPEED POST**

No. CBSE/AFF/EX-00681-1314(2730589)/2013/S20007

Dated: 31.01.2013

The Principal,  
Deepalaya School,  
A-14 Kalkaji Extension  
New Delhi-110 019

Sub: Extension of Provisional Affiliation to the above said school beyond 31.03.2012.


Sir/Madam,

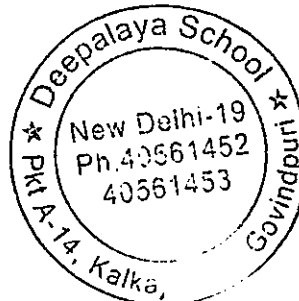
This is with reference to your online application executed on 30.03.2012, on the above subject.

In this connection, I am directed to convey the sanction for extension of provisional affiliation of the school with the Board for its Secondary School Examination for a further period of Five year(s) w.e.f. 01.04.2012 to 31.03.2017 subject to the fulfillment of the following conditions:-


1. The School is required to follow syllabi and course as per scheme of studies prescribed by the Board for the respective Examination.
2. The School is required to abide itself by the Examination/Affiliation-Bye-Laws of the Board.
3. The School is required to apply online for further extension of affiliation alongwith the requisite fee and other documents by 30<sup>th</sup> June of the preceding year in which the Provisional Affiliation expires. Applications will be accepted after the last date along with the prescribed fee and late fee Rs. 10,000 per month. (Amended Rule 15.11)
4. Provisional Affiliation granted to a school will remain valid on receipt of online application of a school for further extension of provisional affiliation subject to the final decision of the Board. (Amended Rule 15.11)
5. The school will enroll students proportionate to the facilities available in the school as prescribed in the Affiliation Bye-Laws of the Board which shall not in general exceed the optimum number as under from Pre-Primary to Class X :-

	Campus area	Enrolment	No. of Sections (pre-primary to X)
(a)	1.0 acre	1250	02 in each class
(b)	1.5 acre	1875	03 in each class
(c)	2.0 acre	2500	04 in each class
(d)	School running on bigger campus of more than 02 acres, the number of students shall be restricted as per the actual facilities in the school which shall be proportionate to the optimum number mentioned at (a), (b) and (c) above.		
(e)	Schools running on less than 01 acre campus shall restrict number of students as follows:-		

  
**MANAGER**  
DEEPALAY SCHOOL  
A-14, Kalkaji Ext.  
New Delhi-110019



Contd...2/-

  
**PRINCIPAL**  
Deepalaya School  
Kalkaji Extn., New Delhi-110019

Category	Area of land	No. of students
(i) Secondary School	2000 sq. mtrs	600 upto Class X
(ii) Sr. Secondary School with two streams	3000 sq. mtrs	900 upto Class XII

6. The school will strictly adhere with all rules regarding safety of students including Fire fighting, Drinking water, Sanitation, Transportation, etc.
7. Income & Expenditure and audited annual accounts statement duly certified by the Chartered Accountant for the current year is required to be sent and the same be submitted every year.
8. It is mandatory for every affiliated school to become a member in the local Sahodaya of CBSE Schools.
9. Other conditions are enclosed as per Annexure 'A'.
10. Special conditions to be complied within three months:-

- The school is also required to furnish valid Sanitary Conditions, Drinking Water and Fire Safety Certificates issued by the competent authorities.
- The school is required to maintain the reserve fund in the joint names i.e. the Secretary, CBSE and the Manager of School and submit a copy of same to this office.
- The School Managing Committee is required to be reconstituted as per norms prescribed by the Board in this regard. Also 5-6 names of persons not below the rank of Principal of Sr. Secondary School affiliated with the Board be recommended so that approved by the Board as its nominee in the School Managing Committee.
- The school is required to restrict the student enrollment by 40 students in each section as per Board's norms and Submit the copy of enrollment of student in section wise.
- Bye-Laws of The school is required to maintain the Section Teacher ratio of 1:1.5 at each level as per Affiliation the Board
- The school is required to pay salary, DA and other admissible allowances to staff at par with the salary of corresponding categories of employees working in the State Govt. Schools & copy of salary sheet be furnished duly receipted by the staff.

Yours faithfully,

ASSISTANT SECRETARY (AFF)

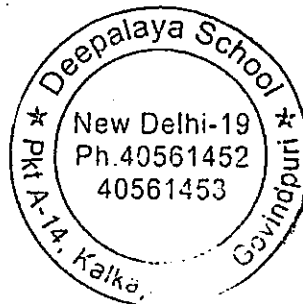
Encl: As above

Copy to:

1. The Regional Officer, CBSE, P5-1-2, Institutional Area, I.P.Extn. Patparganj, Delhi-110092
2. The Joint Secretary (IT), AMC Unit, CBSE, Preet Vihar, Delhi.

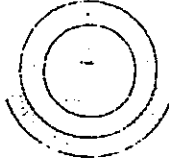
ASSISTANT SECRETARY (AFF)

MANAGER  
DEEPALAY SCHOOL  
A-14, Kalkaji Ext.  
New Delhi-110019



Deepalaya School  
Kalkaji Extn., New Delhi-110019





CENTRAL BOARD OF SECONDARY EDUCATION  
(AFFILIATION BRANCH)  
Shiksha Kendra, 2 Community Centre, Preet Vihar, Delhi-110 301  
SPEED POST

No. CBSE/Aff./ 2730589(SL-00638-1011)/2009/194405

Dated: 4/19/2009

The Manager,  
Deepalaya School,  
A-14, Kalkaji Extension  
Kalkaji  
New Delhi - 110019

Sub: Fresh Composite Provisional Affiliation to the above said school.

Sir/Madam,

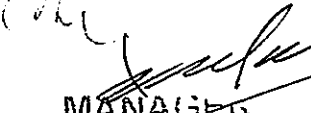
With reference to your online application dated 22/1/2009 on the subject cited above, I am directed to convey the sanction for Composite Provisional Affiliation for Secondary School Examination of the Board for a period of three years w.e.f. 1.4.2009 to 31.3.2.12.

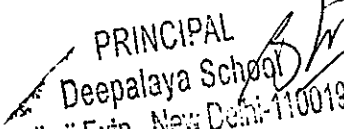
The above sanction is subject to fulfillment of following conditions:-

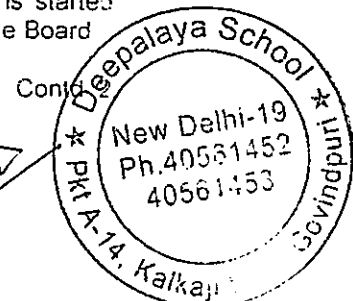
1. "School will follow the syllabus on the basis of curriculum prescribed by NCERT for the middle classes"
2. The school will follow syllabi and courses as per scheme of studies prescribed by the Board for Secondary School Examination and changes made therein from time to time
3. The school will enroll students proportionate to the facilities available in the school as prescribed in the Affiliation Bye-Laws of the Board which shall not in general exceed the optimum number as under from Pre-Primary to Class XII :-

	Campus area	Enrolment	No. of Sections (pre-primary to X)	No. of Sections at Sr. Secondary (XI & XII)
(a)	1.0 acre	1250	02 in each class	04 in each class
(b)	1.5 acre	1875	03 in each class	04 in each class
(c)	2.0 acre	2500	04 in each class	04 in each class
(d)	School running on bigger campus of more than 02 acres, the number of students shall be restricted as per the actual facilities in the school which shall be proportionate to the optimum number mentioned at (a), (b) and (c) above.			
(e)	Schools running on less than 01 acre campus shall restrict number of students as follows:-			
	Category		Area of land	No. of students
(i)	Secondary School		2000 sq mtrs	600 upto Class X
(ii)	Sr. Secondary School with two streams		3000 sq mtrs	900 upto Class XII


4. The School will not sponsor candidates for Board's examination of any other School/Branch, which is not affiliated
5. The school should not start Class XI/XII without written approval of the Board. The Board shall not be responsible for any consequences in case class XI/XII is started without following the Affiliation Bye Laws and obtaining the prior approval of the Board


  
MANAGER  
DEEPALAY SCHOOL  
A-14, Kalkaji Ext  
New Delhi-110019

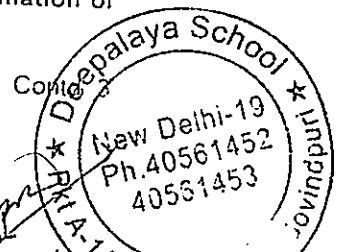
  
PRINCIPAL  
Deepalaya School  
Kalkaji Extn., New Delhi-110019



6. The school shall appoint qualified and trained teaching staff on regular basis as per provisions of Affiliation Bye Laws of the Board.
7. Service conditions, pay and allowances and other benefits to the employees of the school shall be at least at par with that of corresponding categories of employees working in Government Schools of the State in which the school is located. An undertaking to this effect be sent to C.B.S.E.
8. Service agreement be executed with the staff as per norms generally accepted by the State Government concerned.
9. The school will help the Board in the smooth conduct of the examination by providing the necessary accommodations i.e. Rooms, Halls, etc. available in the school premises and furniture at its disposal for holding its examinations free of charges if required
10. The school will spare sufficient teachers, for invigilation purpose at the examinations of the Board, as may be required
11. The school will spare its teachers for evaluation of answer-books for the Board's examinations, if required.
12. The school will provide Laboratories, Library and other facilities as per norms of the Board.
13. The school will abide itself by the conditions of affiliation already prescribed by the State Government concerned.
14. The school should have at least one adequately equipped computer lab with a minimum of 10 computers or computer student ratio of 1:20 and proper software alongwith facility of Broad Band Connectivity with the feature of 'internet always on' from any service provider.
15. The school shall promote inclusion of student with disabilities/special needs in the normal school as per provisions of the 'persons with disabilities act -1995'.
16. The school and its records shall be opened for inspection by an officer/official of the Board or an authorized representative of the Board/State Educational Department at any time and the school shall furnish information as may be asked for by the Board/State Government from time to time.
17. The rate of tuition fee and other fees charged should be commensurate with the facilities provided.
18. The admission to the school shall be opened to all without any discrimination on the ground of religion, cast or race, place of birth or any of them.
19. No unrecognized classes shall run within the premises of the school or outside in the same name of school
20. The school will strictly adhere with all rules regarding safety of students including Fire fighting, Drinking water, Sanitation, Transportation, etc
21. The affiliation Code Number allotted to your school is 2730589. This may please be noted and quoted for any correspondence with the Board.
22. The school will create Reserve Fund as per the requirement of the Affiliation Bye Laws/Rules of the Directorate of Education, Delhi in the joint names
23. Annual fee of Rs. 4500/- @ Rs.1500/- per annum for three years (01.04.2009 to 1.03.2012) be also remitted at an early date
24. The school will apply for further Extension of Provisional Affiliation 'on online' through [www.cbseaff.nic.in](http://www.cbseaff.nic.in) with the prescribed fee of Rs. 12,500/- and other essential documents before 30<sup>th</sup> June of the preceding year before the expiry of the date of provisional affiliation.
25. The school is eligible to open CBSE pattern class IX w.e.f. 1.4.2009. Accordingly, 1<sup>st</sup> Batch of class X of the school will appear at the Board's Examination to be held in the year 2011.
26. The school shall sponsor regularly its bonafide and eligible students in Board's class X Examination from the year mentioned above without break or inform with reasons thereof in writing well in time about the non-sponsoring of the candidates. Failure to do so will lead to *suo moto* withdrawal of the affiliation of the school for secondary Examination granted by the Board.

  
**MANAGER**  
DEEPALAY SCHOOL  
A-14, Kalkaji Ext.  
New Delhi-110019

  
**PRINCIPAL**  
Deepalaya School  
Kalkaji Extn., New Delhi-110019



27 School will provide physical facilities as per norms of the Board The facilities reported at the time of last inspection are as given under:-

(i)	Area of school campus	-	7846 sqm
(ii)	Total built up area	-	4670 sqm
(iii)	Area of play ground	-	3923 sqm
(iv)	No. of class Rooms	24	22x20
(v)	No. of labs		
	Biology	01	35x14
	Physics	01	44x20
	Chemistry	01	44x20
	Computer Science	01	30x14
(vi)	Other rooms	14	(various Sizes)
(vii)	Auditorium	01	72x62
(viii)	Size and number of books in the Library	01	53x16
(ix)	No. of Books		6318

28. Other conditions are as per Annexure 'A' enclosed.

29. Special conditions to be complied within three months:-

- (i) The school is asked to fix grills on the stairs from safety point of view.
- (ii) The school is required to upgrade the labs with more equipments as per CBSE guidelines.
- (iii) The school is required to add more books in the library.
- (iv) The school is required to maintain stock register for lab equipment, sports, music etc .
- (v) The school is required to have separate PF number for school from that of the society.
- (vi) The school is required to constitute School Managing Committee as per Clause 29, Chapter VI of Affiliation Bye-laws of the Board.
- (i) The school is required to appoint 10 more qualified/regular teachers including Physical Education teacher and submit fresh staff statement and acuitance roll.
- (ii) The school is asked to explain as to why it started class IX & X in violation of Clause 29 of Recognition letter of Directorate of Education and Affiliation Bye-laws of the Board.
- (iii) The school is required to set up Maths lab.

Yours faithfully,

*(Signature)*  
(JOSEPH EMMANUEL)  
DEPUTY SECRETARY (AFF.)

No. CBSE/Aff./ 2730589(SL-00638-1011)/2009

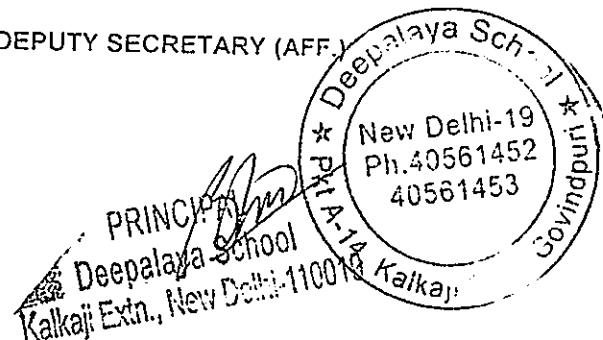
Dated: 19/2009

Copy to:-

- ✓ 1. The Principal, Deepalaya School, A-14, Kalkaji Extension, Kalkaji, New Delhi - 110019
2. The Dy Director of Education, O/o the Dy. Director of Education, Distt. South, Defence Colony, New Delhi.
3. The Regional Officer, CBSE P S, 1-2, Institutional Area I.P Ext. Patparganj, Delhi-92 with the request to allow the school to sponsor candidates strictly on the norms stated above.
4. The AMC Unit, CBSE, Preet Vihar, Delhi.

*(Signature)*  
**MANAGER**  
**DEEPALAY SCHOOL**  
A-14, Kalkaji Ext.  
New Delhi-110019

DEPUTY SECRETARY (AFF.)



CENTRAL BOARD OF SECONDARY EDUCATION  
SHIKSHA KENDRA, 2, COMMUNITY CENTRE, PREET VIHAR,  
DELHI-110 092.

Aff.No. /2730589/2009

Annexure-A


**Other Conditions: -**

Conditions for which compliance to be submitted within three months of issue of sanction Letter:-

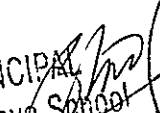
1. Running starting of Class IX/X & XI/XII without prior Provisional Affiliation upto Secondary level/Sr. Secondary level from the Board would be unauthorized classes and school shall be responsible for the consequences arising out of it.
2. Non-submission of application for extension of Provisional Affiliation by 30<sup>th</sup> June of the year preceding to the year by which provisional affiliation granted, expires, would also attract violation of provisions of affiliation Bye Laws.
3. School will not prepare any student/start any class for any other Board except CBSE from their CBSE affiliated school building/premises.
4. The Board would not allow any transfer of property/sale of school by one society Management Trust to another Society-Management/Trust through agreement/sale deed and the school shall not be closed down in the same premises. In case such transaction is effected explicitly or implicitly the Board shall withdraw its affiliation with immediate effect.
5. Pay & Allowances to staff should be revised time to time to bring it at par with that to State Government.
6. The service conditions be strictly followed as per State Education Act and Staff be given appointment/confirmation letters etc. accordingly.
7. 5-6 names of persons not below the rank of Principal of Sr. Secondary School affiliated with the Board be recommended so that two of them may be approved by the Board as its nominee in the School Managing Committee.
8. The school shall maintain section teacher ratio at least 1:1.5 at each level i.e. Primary (I-V) Secondary (VI-X) and Sr. Secondary (XI-XII).
9. The school has to constitute a committee for protection of woman from sexual harassment at the work place and to abide by the guidelines and norms prescribed by the Hon'ble Supreme Court of India in W-P Criminal No. 666-70 of 1992 Vishakha and other State of Rajasthan and others delivered on 13.8.1997
10. Rs. 4500/- on account of annual fee for 03 years may please be remitted.
11. The school shall maintain Reserve Fund in the joint names of the Manager of the school concerned and the Chairman of the Board in the scheduled Bank to the extent indicated below:-

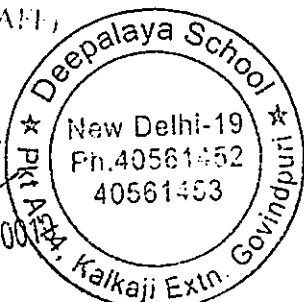
Upto	Students	Rs.
500	..	Rs.60,000/-
501	..	Rs.80,000/-
751	..	Rs.1,00,000/-
Above	..	Rs. 100/- per student round to nearest thousand

The interest accruing out of the deposit of reserve fund made by the Institution at the time of affiliation/extension of affiliation be not withdrawn by the management under any circumstances what so ever.

  
**MANAGER**  
DEEPALAY SCHOOL  
A-14, Kalkaji Ext.  
New Delhi-110019

DY. SECRETARY (AFF)

  
**PRINCIPAL**  
Deepalaya School  
Kalkaji Extn., New Delhi-110019

  
Deepalaya School  
New Delhi-19  
Ph.40561452  
40561453  
Govindpuri